



JOB DESCRIPTION

Job Title	Beach Safety Warden		
Directorate	Regulatory and Operations		
Reporting to	Resorts Manager		
Grade	14		
Evaluation ref:	TR0146	Job ref:	Family
Role purpose			
<p>The Beach Safety Warden plays a crucial role in ensuring the safety and cleanliness of Somerset's beaches. Reporting to the Resorts Manager, the Beach Safety Warden is responsible for the Jetty and Beaches at Burnham on Sea and the beaches from Berrow down to Brean Down, overseeing public safety on the foreshore, advising beachgoers on safe bathing practices, and advising and enforcing beach byelaws. The role involves clear and effective communication with the public and colleagues to deliver safety messages and ensure smooth operations. The post holder assists with beach cleanliness, including litter picking and ensuring the safe parking of cars. Additionally, the role requires administering first aid, conducting periodic inspections of the beach and safety equipment, and taking payment at the kiosk for Beach users.</p> <p>The Beach Safety Warden must present themselves professionally, maintain up-to-date records, and participate in ongoing training and development.</p>			
Responsibilities			
<ul style="list-style-type: none">• Oversee public safety on the foreshore and advise on safe bathing practices.• Enforce beach byelaws and parking restrictions.• To supervise the safe usage of the Beaches in accordance with the Normal Operating Procedure (NOP) and the Emergency Action Plans (EAP).• To ensure that the ramp onto the beach(s) is in good repair and ready for the days vehicles and ensuring the safe parking of cars etc and enforcing parking restrictions on the Berrow/Brean Beach.• Ensure that the beach is clear of debris, including ensuring that bins are emptied, and litter picked, and holes filled in.• If working at the Jetty at Burnham on Sea ensuring that the chains and signs are put out at the appropriate marks on the Jetty and checking launch permits have been purchased and instruct on the safe launching procedures around the tides.• Providing safety information and advice to all beach and water users by use of the Tannoy or face to face.• Providing, administering and reporting immediate first aid treatment as appropriate, in addition to recommending further medical assistance in accordance with RIDDOR 1995.• Undertaking periodic inspections of the beaches and dune area and safety equipment and ensure that defects are recorded, reported and where			

JOB DESCRIPTION

appropriate made safe and/or arrangements made to bring them back into working order; when suitably trained.

- Check and ensure that all equipment, plant and Beach Trucks used day-to-day operationally is in good working order and safe to use and is stored appropriately at the end of the day.
- Provide assistance and supervision during special events. Including working with other departments of the authority.
- To ensure clear and effective communications with colleagues by ensuring that the shift diary is kept up-to date and that all matters of note are recorded to enable the continued safe and effective operation.
- Assist at the kiosk with collecting money for beach parking inc. cashing up at the end of the day.
- Present the organisation in a professional manner and adhere to standards and codes of practice.
- Participate in in-service training and professional development.
- Follow health and safety guidelines and report any risks.

Knowledge / Experience / Skills

	Essential	Desirable
Knowledge		
Understanding of beach safety and public safety protocols.		x
Knowledge of beach byelaws and enforcement procedures.		x
Familiarity with first aid procedures and RIDDOR 1995	x	
Awareness of environmental regulations and beach cleanliness standards.		x
Knowledge of local geography and beach areas		x
Understanding of customer service principles	x	
Experience		
Experience in a public safety or enforcement role.		x
Previous experience in a customer-facing role.	x	
Experience in administering first aid.		x
Experience in maintaining and inspecting safety equipment.		x
Experience in handling cash and card transactions.		x
Experience in working within a team and independently.		x

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Qualifications / Registrations / Certifications		
Current First Aid Certificate.		x
Ability to travel	x	
Qualification in beach safety or lifeguarding.		x
Training in health and safety procedures.		x
Customer Service training or certification.		x
Qualification in environmental management or related field.		x
Skills		
Excellent communication skills, both verbal and written.	x	
Strong organisational and record-keeping skills.	x	
Ability to work independently and as part of a team.	x	
Proficiency in using safety and inspection equipment, once trained	x	
Good problem-solving and decision-making skills.	x	
Ability to handle cash and card transactions accurately.	x	
Working Conditions		
<ul style="list-style-type: none"> This seasonal position requires flexibility in working hours, including weekends and public holidays. 		
Working Arrangements		
Somerset Council's dynamic Working Strategy will be applied to this position.		
Corporate Responsibilities		
<ul style="list-style-type: none"> Understand, uphold, and promote the aims of the council's equality, diversity, and inclusion policies; health, safety and wellbeing of self and others; and Organisational values in everything you do. Equality and Diversity practice covers both interaction with staff, service users and communities and includes challenging discrimination and promoting equality of opportunity for all. 		

Date: 7 January 2025